From: “Samantha Sidhu” <MAILER-DAEMON>

Subject: Retailers Agreement - Requirements

To: Meg Delorme; Debby Cote; Tish Stahl

Date: Mon, 16 Oct 2005 12:45:39 +0000

Hi All,

Based on our meeting on Friday, I see the following as requirements:

* Reporting requirements for:
* A yearly report that would show retail sales (before discounts after returns)
* An ad hoc report to be used for determining if a return is valid or not (i.e. within the 20% margin)
* Possibly report for pulling out limited returnable items (so catalogue numbers can be referenced)
* Possible change to the returnable flag to note items that are returnable and limited returnable, etc.
* Procedure for handling returns for these customers.

Please let me know if I am missing anything. I will be working on these requirements.

Thanks.

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