**Management Organization & Leadership**

Competencies

These competencies involve knowledge and skills pertaining to the management and leadership of organizations with regard to Distance Education considerations. Examples of these competencies are listed below.

* 1. Analyze the current and future climate of the distance education and distance learning industry, and formulate strategies to respond to that climate.
  2. Describe the business and administrative functions in distance education organizations and discuss how business decisions affect financial and non-financial work results.
  3. Make recommendations regarding the selection of learning technologies and assure that these selections meet organizational needs.
  4. Outline the relative costs of appropriate technology-based communications methods in distance education and assure that the organization is receiving a good return on investment.
  5. Manage workload, other commitments, and information needs within time and structural constraints (in both personal and team management situations).